

UIBS



Zurich Business School

Attach recent
passport-size
photograph
here.

APPLICATION FORM

PERSONAL INFORMATION

Please fill out this form in CAPITAL LETTERS.

First name(s) _____

Last name(s) _____

Gender female / male

Date of birth _____ (yyyy / mm / dd)

Place of birth _____ (city)
_____ (country)

Nationality 1 _____

Nationality 2 _____ (if applicable)

Passport number _____

Marital status _____ (single / married)

Mobile phone number _____ (including country code)

Home phone number _____ (including country code)

Home fax number _____ (including country code)

E-mail address _____

Home address _____ (street, number, floor, box)
_____ (postal code, town/city)
_____ (province, country)

Address in Zurich _____ (if already available)

Please indicate how you intend to finance your studies _____

Please indicate where or how you first heard about us _____

Please remove this page from your application if you are not applying for any of our undergraduate programs.

UNDERGRADUATE PROGRAMS

Available Programs

- DBS - Diploma in Business Studies (45 credits)
- ABS - Associate in Business Studies (90 credits) (choose optional minor)
- ABA - Associate of Business Administration (90 credits) (choose major and minor)
- BBS - Bachelor in Business Studies (180 credits) (choose optional minor)
- BBA - Bachelor of Business Administration (180 credits) (choose major and minor)
- Customized Undergraduate Program (please attach list of preferred courses)

Undergraduate Majors

- Business & Entrepreneurship
- Finance & Economics
- Marketing & Management

Undergraduate Minors

- Business Communication
- European Management
- International Management
- International Relations
- Sports Management
- Tourism and Hospitality Management

Format

- Full-time American study track at 15 credits per quarter
- Full-time European study track at 20 credits per quarter
- Part-time on-campus studies only
- Part-time on-campus and online studies

Starting Date

- October January April Year _____

Please indicate if you have previously completed courses at the undergraduate level at another school, college or university and are requesting the transfer of earned credits.

Comments

Please remove this page from your application if you are not applying for any of our graduate programs.

GRADUATE PROGRAMS

Available Programs

- MBS - Master in Business Studies (choose optional specialization)
- MBA - Master of Business Administration
- MA - Master of Arts in Human Resource Management
- MA - Master of Arts in Marketing Management
- MS - Master of Science in Financial Management
- MS - Master of Science in Operations Management
- Dual Master Program (choose any combination of two programs and/or specializations)

- Graduate Certificate in Business Studies (3 to 12 months part-time)
- Graduate Certificate in Financial Management (9 to 12 months part-time)
- Graduate Certificate in Human Resource Management (9 to 12 months part-time)
- Graduate Certificate in Marketing Management (9 to 12 months part-time)
- Graduate Certificate in Operations Management (9 to 12 months part-time)

- Customized Graduate Program (please attach list of preferred courses)

Graduate Specializations (MBS only)

- Business Communication
- e-Business
- European Management
- Global Banking and Financial Markets
- International Management
- Sports Management
- Tourism and Hospitality Management

Format (Master programs only)

- Full-time (9 to 12 months)
- Part-time on-campus studies only (12 to 36 months)
- Part-time on-campus and online studies (12 to 36 months)

Starting Date

- October January April Year _____
- November February May

Please indicate if you have previously completed courses at the graduate level at another school, college or university and are requesting the transfer of earned credits.

Comments

Please remove this page from your application if you are not applying for any of our executive programs.

EXECUTIVE PROGRAMS

Available Programs

- Executive BBA - Bachelor of Business Administration (9 months full-time or up to 36 months part-time)
- Executive MBA - Master of Business Administration (9 months full-time or up to 36 months part-time)
- Executive DBA - Doctor of Business Administration (18 to 36 months part-time)
- Customized Executive Program (please attach list of preferred courses)

Format (Executive BBA)

- Full-time evening classes (weekend classes optional and subject to availability)
- Part-time on-campus studies only:
 - evening classes
 - weekend classes
- Part-time on-campus and online studies:
 - evening classes
 - weekend classes

Format (Executive MBA)

- Full-time evening classes (weekend classes optional and subject to availability)
- Part-time on-campus studies only:
 - evening classes
 - weekend classes
- Part-time on-campus and online studies:
 - evening classes
 - weekend classes

Format (Executive DBA)

- Part-time on-campus studies only
- Part-time on-campus and online studies

Starting Date

- October January April Year _____
- November February May

Comments

APPLICATION FORM (CONTINUED)

LANGUAGE SKILLS

	Beginner	Intermediate	Advanced	Native language
1. English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STUDY ABROAD

Please indicate, if already known and if at all, where and when you would like to study abroad at any one or more campuses of the United International Business Schools organization

CERTIFICATION AND DECLARATION

I, the undersigned, have read and understood the contents of the school's Admissions Catalog and certify herewith that all the information contained in my application is complete, true and accurate to the best of my knowledge. I realize that incomplete, false or inaccurate information may result in the cancellation of my acceptance and/or my dismissal from the school. I hereby authorize the school's admissions department to verify all statements made. I understand that all submitted application documents belong to the school's admissions department and that none of the submitted application documents will be returned to me or sent to a third party. I intend to fully comply with all school policies, procedures, regulations and guidelines.

I, the undersigned, am the sole responsible for the payment of all fees and charges to the school at the time they are due and as prescribed in the Admissions Catalog. I realize that in case of late payment or non-payment, I will be liable to pay interest at the rate of interest charged by the school's banker from due date until payment date. I realize that I will be liable for all costs of recovery, including fees charged by attorneys, counselors, collection agents and other representatives. I understand that all payments received will be allocated to clear unpaid interest first, costs of recovery second, followed by the oldest debt.

I, the undersigned, hereby waive all claims against the school and its subsidiaries, parents, affiliates and partners for any damages or losses suffered while I am an applicant, student or alumni of the school and arising out of unemployment, non-employability, death, bodily injury, loss of health or illness suffered by me or any other person, and loss or destruction of, or damage to any property belonging to me or any other person, howsoever such damage or loss is caused, including but not limited through the negligence of the school or any of its officials, employees, service providers, suppliers or representatives. I or my estate hereby indemnifies the school, its officials, employees, service providers, suppliers and representatives against any claims by any person arising in any way as stated above or in respect of my own negligent or willful acts or omissions.

Signature: _____

Name: _____

Date: _____

APPLICATION CHECKLIST

Required application documents: (attach all)

- Application form
- Application fee of CHF 400, non-refundable
- Curriculum Vitae stating your full academic background and professional experience
- Copy of your valid passport, identity card and/or residence permit
- Copy of all relevant degrees, diplomas, certificates and transcripts earned to date
- Letter of motivation stating your career objectives and program expectations
- Certificate of good conduct from your local city hall or police station
(not required for non-European citizens and residents)
- 2 letters of recommendation from academic and/or professional sources
(not required for transfer students)
- 2 passport-size photographs (of which one may be attached to the first page of this application form)

Proof of proficiency in the English language: (choose one or more and attach relevant documentation)

- English as a native language
- English as the language of instruction during previous studies
- Advanced English language courses during previous studies
- Advanced English language school certificate
- English test scores:
 - IELTS: score: _____; date test taken: _____
 - TOEFL paper-based: score: _____; date test taken: _____
 - TOEFL computer-based: score: _____; date test taken: _____
 - TOEFL internet-based: score: _____; date test taken: _____
 - other: score: _____; date test taken: _____
- Other proof of proficiency, please specify: _____

APPLICATION SUBMISSION

Please submit your application documents by registered mail to the following address:

International University of Switzerland
Admissions Department
Regus Center, Seefeldstrasse 69
8008 Zurich, Switzerland

APPLICATION FEE PAYMENTS

Application fees must be paid directly to the school either by bank transfer, by credit card using PayPal (online), or in cash upon appointment. Please mention your name when making payments.

Bank name: Credit Suisse
Bank address: Paradeplatz 8, 8070 Zurich, Switzerland
Account name: United International Business Schools
IBAN: CH29 0483 5175 0258 0100 0
SWIFT/BIC: CRESCHZZ80A